

**JEFFERSON TOWNSHIP**  
24725 Jefferson Center Street  
Cassopolis, MI 49031

**Board of Trustees Minutes**  
June 8, 2023

**Call to Order & Roll Call:** Supervisor Hass called the meeting to order at 6:30 PM.  
Present: Hass, Brunner, Mendenhall, Bundle. Absent: Gillam

**Additional attendees:** Attorney Sara Senica, Willie & Karalee Eitzroth, Dallas Austin, Ron Bellaire, Gerry Bundle, Jennifer Ray, Rose & Kevin Kelsheimer.

**Pledge to the flag**

**Adoption of Public Meeting Policy:** Attorney Senica presented a policy to address the proper order of public meetings and public participation in meetings. The board reviewed the policy and made minor changes. Moved by Mendenhall to approve adoption of policy, supported by Hass. Roll call vote: Bundle-yes, Brunner-yes, Hass-yes, Mendenhall-yes, Gillam-absent. Motion approved. The policy will be made available on the website.

**Approval of Agenda:** Moved by Brunner, seconded by Bundle to approve the agenda with the addition of a second public comment at the end of the meeting and addition of Construction Board of Appeals to the Reports section. Motion Approved.

**Public Comment:** Dallas Austin-Library Rd. is concerned that the township website is being blocked from the public by MEC. We verified that it is not as the township and several board members and residents also have internet service through MEC and are able to access the website. Hass suggested he look at his router as a possible issue.

**Correspondence:** None

**Approval of Minutes:**

May 11, 2023, meeting minutes were presented. Moved by Bundle, supported by Mendenhall to approve as presented. Motion approved.

**Treasurer's Report:**

Mendenhall presented treasurer's reports. Moved by Brunner, supported by Hass to approve as presented. Motion approved.

**Payment of Bills:**

Brunner presented payment of bills. Moved by Hass, supported by Bundle to approve as presented. Motion approved.

**Old Business:** None

**New Business:**

1. Discussion to discontinue hall rentals. Bundle shared there has been a decrease in hall rentals and issues with rentals leaving appliances on, hot water running as well as alot of follow up to resolve cleaning issues, returning township property. Revenue does not make up for the cost of Della's time and custodial costs. We have four upcoming rentals. Moved by Brunner to allow the currently reserved rentals and but to discontinue further hall rentals, supported by Bundle. Motion approved.
2. Bundle reported that the township vacuum cleaner is no longer working. Wayne Hardin tried to repair it but was unable to do so. Discussion to approve funds to purchase a new vacuum cleaner. Brunner noted a new vacuum can be purchased for less than \$300. Moved by Brunner, supported by Bundle to purchase a new vacuum. Motion approved.

**Inspectors Reports:**

1. **Zoning/Code Enforcement:** Steve Allen submitted his report. Judgement of fines for property at 27064 White St., the house as 66490 N. Shore St. has been demolished. State Farm has issued funds to hold in escrow for the home on M-62 with the chimney fire.
2. **Building:** No report submitted.
3. **Plumbing/Mechanical:** No report submitted.
4. **Electrical:** Mr. Bellaire gave an update on workload in the township. It has been steady.

**Emergency Services/Utilities Reports:**

1. **Cass Ambulance:** Hass reported Pride Care will continue providing services. They are downsizing and consolidating resources in SW Michigan.
2. **Central Cass Fire Department:**
3. **Edwardsburg Fire Department:** Mr. Eltzroth provided meeting minutes and budget.
4. **CAUA:** Hass reported that there will be no rate changes for the upcoming year.

**Township Board Reports:**

1. **Planning & Zoning Commission:** Mr. Bundle reported that the board will be meeting with Mark Eidelson to review ordinance revisions and resolve questions about tiny homes and large solar projects. Meeting dates have not been set.  
Next regular meeting: July 19, 2023, at 7:00 p.m.
2. **Zoning Board of Appeals:** No business.
3. **Construction Board of Appeals:** No business

**Public Comment:** Mr. Bundle shared that the road work being done on Pine Lake St. from M-62 to Hess Rd. is being funded by the Road Task Force.

Next regular Board of Trustees meeting: July 13, 2023 at 6:30 p.m.  
Special Meeting for FY 2023-2024 Budget: June 26, 2023 at 6:30 p.m.

With no other business before the Board at 7:44 p.m. Moved by Mendenhall, supported by Brunner to adjourn. Meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Brunner".

Jennifer Brunner, Clerk