

MINUTES OF THE MEETING OF THE  
JEFFERSON TOWNSHIP  
BOARD OF TRUSTEES  
June 10, 2021

The June 10, 2021, meeting was called to by Supervisor Hass at 6:30 p.m. Roll Call was taken. Present: Brunner, Bundle, Gillam, Glaze, Hass.

Pledge of Allegiance by all.

**PUBLIC COMMENTS:** Moriah Holloway, Deputy Clerk introduction.

**CORRESPONDENCE:**

Poverty Exemption information/application/affirmation received by County Treasurer's office. Required to be posted on Township website. Was done by Bundle and communicated to County of completion.

Brunner received email from County Prosecutor Fitz's office requesting the monthly Trustee's meeting agenda. Will email as requested.

**APPROVAL OF MINUTES:**

Motion by Brunner, seconded Hass by to approve the May 13, 2021, minutes as presented. Motion approved. Auditor working on simplification to help understand where funds should be. Brunner and Glaze will coordinate receipting and recording of funds. Will also coordinate what can be done in Quick Books for Clerk and Treasurer.

**TREASURER'S REPORT:**

Treasurer's report given by Glaze. Motion by Brunner, seconded Bundle by to approve the report as presented. Motion approved.

Clerk will reimburse tax account for checks written by Treasurer.

**PAYMENT OF BILLS:**

Payment of Bills report showing checks from June 2021 in the amount of \$135,775.16. Motion by Bundle, seconded by Hass to approve payments as presented. Motion approved.

Brunner requested Board approve Paycor payroll be run prior to the monthly meeting so that the report can include the tax liability. Board agreement exists to cover this request.

**OLD BUSINESS:**

**Kirkdorfer Pavilion** - Bundle stated she is waiting for the price quote. Will present at the next meeting.

**NEW BUSINESS:**

**Approve Central Cass Inter-Local Fire Department Budget** - Hass stated we must approve the annual budget increase. The Board approved the submitted increase.

**Yankee Street rebuild** - Cass County Road Commission will do the rebuild, 1.13 miles. Road will be grated before. Board provided contract/pricing. Motion by Brunner, seconded by Bundle to approve the contract. Roll call vote. Motion approved.

**Elections** - Brunner stated she received complaints about not knowing of the most recent election. Township provided the required notifications. She suggested we purchase yard signs to place in strategic places within the Township before elections. Could also have signs made for Clean-up Day.

**BLIGHT/ZONING:**

Bundle provided monthly reports from Inspector Jason Pompey.

Brunner stated Zoning Solutions requested decision be made on blight cases that had exceeded their timeline to comply. Had been holding off for Board approval at meetings. Board supports Pompey's authority to move ahead with compliance process. Hass will speak to Pompey to confirm. Board would like Pompey to attend meetings for clarification.

**EMERGENCY SERVICES/UTILITIES:**

**Central Cass Ambulance** - Hass reported. Budget in the red but was expected with less calls due to COVID-19. Improvements on Pride Care ambulance barn.

**Central Cass Inter-Local Fire Department** - Hass reported. Looking for new equipment.

**Edwardsburg Fire Department** -Eltzroth reported. 22 volunteers, systems running well.

**CAUA** - Hass reported. Will paint water tower this summer which is budgeted in the capital expenditures.

**BOARD OF REVIEW:**

Per Assessor Northrup the next meeting July 22 at 3:00 pm.

**PLANNING & ZONING COMMISSION:**

Gillam reported. Submission of revision to LANDPLAN-Mark Eidelson then Commission approval. Next regular meeting is July 21 at 7:30 pm.

**ZONING BOARD OF APPEALS:**

No business to report.

**OTHER BUSINESS:**

With no other business before the Board, Bundle moved to close the meeting, seconded by Brunner. At 7:33 pm. Hass adjourned the meeting.