

**JEFFERSON TOWNSHIP**  
Cass County Michigan  
24725 Jefferson Center Street  
Cassopolis, MI 49031

**Board of Trustees Meeting Minutes**  
March 10, 2022, 6:30 PM

**Call to Order & Roll Call:** Meeting called to order by Hass at 6:31 PM. Present: Hass, Bruner, Glaze, Bundle, Gillam.

**Pledge to the flag.**

**Public Comments:**

Community members introduced themselves.

Jennifer Ray – In favor of solar project. Dual use management strategies were presented. Submitted a letter with her views to BOT and P&Z.

Lori Locke – Requested summary of Public Forum for cannabis uses. Hass reviewed. P&Z will decide what zones will be allowed. No retail will be allowed. Indoor grow facilities only. Delete current ordinance and replace with new ordinance with stipulations.

Kevin Williams – Opportunity zone included in the township. Will forward information to BOT.

**Correspondence:**

Thank you from Lois McNeary for our support in the passing of Leroy McNeary, former Clerk.

**Approval of Minutes:**

Bundle presented February 10, 2022, meeting minutes. Motion by Gillam, supported by Glaze to approved as presented. Approved.

**Treasurer's Report:**

Glaze presented report. Motion by Bruner, supported by Gillam to approve as presented. Approved.

**Payment of Bills:**

Bruner presented payment of bills. Motion by Bundle, supported by Hass to approved as presented. Approved.

Respectfully submitted,  
Jennifer Brunner, Clerk

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**OLD BUSINESS**

- Marijuana/cannabis ordinance updates – No further decisions.
  
- Town Hall Improvements
  1. Costco security system – Purchase/installation by Kerry Collins. Found 8 camera system: clerk and treasurer entrance doors, inside main door, both ends of parking lot, corner by where drop box is. \$2500 installation includes a smartphone app. Motion activated recording. Motion by Hass, supported by Glaze to approve purchase/installation as presented. Approved.
  2. Chairs for BOT conference table & office, plastic chairs to replace metal ones & additional 8' plastic banquet tables – Purchases will be made by Brunner.
  3. Installation of changing tables – Installed.
  
- MEC pole lights in parking lot update. Bundle called Runkle to confirm what he has done, he stated he could look at the lights again and would replace the light between the bay garage doors. MEC no fee service order placed 3/9 to confirm or not if two lights on property that belong to them. If they are not MEC, we can request a quote. \$100 engineering fee, non-refundable, not applied to installation. If we opt for new lights, they will give additional monthly fees. G. Bundle, our MEC Area Board Director has reported pole numbers to MEC.

**NEW BUSINESS**

- Cass County Road Commission's 2022 Infrastructure Match and Township Dust Control Programs - Will contract with County and not Southwest Dust Control.
  
- Kevin Kelsheimer as alternate on Board of Review. Board agrees that he will be the alternate member. Board also agrees that further appointments to boards will come before the entire BOT.
  
- Zoning Administrator/Code Enforcement – Inspector Hardin will initially address code enforcement issues. Have someone else in mind that provides services in the area if there are additional issues. \$200 monthly fee to Hardin, \$341.67 set aside for actual enforcement.

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**INSPECTORS REPORTS**

- Zoning - No report. Inspector Hardin will notify Board if code enforcement person does any work.
- Building - No permits submitted.
- Plumbing/Mechanical - No permits submitted.
- Electrical - Inspector Bellaire's monthly report had two permits.

**EMERGENCY SERVICES, UTILITIES**

- Cass Ambulance- No meeting.
- Cass Fire – Chief Locke has not had meeting for the last four months. Was present to answer questions.
- Edwardsburg Fire – Gillam states there was a re-election of current officers.
- Planning and Zoning – Regular meeting on March 16 will also be continued public hearing for solar project.

Next regular meeting March 10, 2022

**Adjournment:** Brunner moved to adjourn; Glaze supported. Meeting adjourned by Hass at 7:08 PM.