

JEFFERSON TOWNSHIP
Cass County, Michigan
24725 Jefferson Center Street
Cassopolis, MI 49031

Board of Trustees Minutes
March 9, 2023, 6:30 PM

Call to Order & Roll Call: Supervisor Hass called the meeting to order at 6:30 PM.

Present: Hass, Brunner, Mendenhall, Bundle, Gillam.

Additional attendees: Kevin and Rose Kelsheimer, Steve Allen, Jeff Locke, Mark & Mary Howie, Troy Adams, Camron Mendenhall.

Pledge to the flag

Public Comments:

Mary Howie – Presented flyer for county refuse drop off days in April.

Troy Adams – 67135 M 62 – He reviewed status of his situation. Application for construction board of appeals should have been done at the township level.

Correspondence: None

Approval of Minutes:

February 9, 2023, meeting minutes were presented. Motion by Brunner, supported by Mendenhall to approve as presented. Motion approved.

Treasurer's Report:

Mendenhall presented reports. Motion by Bundle, supported by Brunner to approve as presented. Motion approved.

Payment of Bills:

Brunner presented payment of bills. Motion by Hass, supported by Mendenhall to approve as presented. Motion approved. Profit and Loss Report presented.

Old Business:

New Business:

Credit card payments for tax bills – Mendenhall wants to set up. Submitted AllPaid vendor information, no cost to township, small fee for property owner. Motion by Brunner, supported by Hass to approve as presented. Motion approved.

Resolution for email fraud – Brunner is writing because an email to the township tried to obtain fraudulent payment through wire transfer. Will bring draft to next meeting.

Election update – Proposition 2 passed regarding elections, begins in 2024. May election, will have two proposals 1) increase operation budget to 1 mil, 2) road repair. No early voting in May.

Approval of dust control contract – Approximately \$13,000 through the county who grades before the application. Motion by Hass, supported by Bundle to approve as presented. Motion approved.

Approval of road work with Cass County Road Commission – 16.02 miles 50% cost share. ARPA funds will be used, and we will be able to fund all the projects. County gives discount to use their services which make it the same as other bids. Motion by Brunner, supported by Hass to approve as presented. Motion approved.

Submission of two properties to the Michigan State Land Bank Authority grant – Submit houses for blight/demo assistance. Submissions are due by April 28th. We currently have two properties. Must take photos and submit costs. Motion by Mendenhall, supported by Hass to approve as presented. Motion approved.

Approval of re-adoption of marihuana (marijuana) resolution – Resolution 2023-6 had to be re-adopted because of publication reasons. Motion by Bundle, supported by Mendenhall to approve as presented. Motion approved.

Approval of general law marihuana (marijuana) ordinance resolutions – Motion by Hass, supported by Bundle to approve resolutions 2023-7 Adult use, 2023-8 Medical use as presented. Motion approved.

Hire Nina Robertson for building cleaning – Either Jerrell Robertson or Nina Robertson will clean the township as needed.

Inspectors Reports:

- **Zoning:** No reports submitted.
- **Building:** No reports submitted.
- **Plumbing/Mechanical:** No reports submitted.
- **Electrical:** No reports submitted.

Blight Enforcement:

Report submitted by Steve Allen. One property considered for Land Bank option, resident requested more time to sell, have until April 28th. March 31st is the deadline for March inspections.

Emergency Services/Utilities:

- **Cass Ambulance:** Hass provided meeting minutes. Will continue to provide services here. After contact expires there will be an increase in costs.
- **Central Cass Fire Department:** March 22nd meeting at 6:30 PM.
- **Edwardsburg Fire Department:** Special meeting in March.
- **CAUA:**

Planning & Zoning Commission:

Next meeting April 19TH. Chair Gerry Bundle stated at the next meeting the members will review new revisions.

Zoning Board of Appeals: No business

Other Business:

Next regular Board of Trustees meeting April 13, 2023.

With no other business before the Board, meeting adjourned at 7:32 PM. Motion by Bundle, supported by Brunner. Meeting adjourned.

Respectfully submitted,

Jennifer Brunner, Clerk

