

**JEFFERSON TOWNSHIP**  
24725 Jefferson Center Street  
Cassopolis, MI 49031

**Board of Trustees Annual Budget & Truth in Taxation**

**Hearing Minutes**

July 1, 2024

**Call to Order:** Supervisor Hass called the meeting to order at 5:30 p.m.

**Roll Call:** Brunner-present, Bundle-present, Gillam-present, Hass-present, Mendenhall-present.

**Additional attendees:** None

**Correspondence:** None

**Public Comment:** None

**Old Business:** None

**New Business:**

1. The board reviewed the 2023-24-year end budget figures. Moved by Hass, supported by Bundle to amend the following items to Appendix A-reduce actual State Revenue Sharing, reduce LCSA/Metro Revenue, reduce revenue to Hall/Seasonal Rentals. Other revenue higher than budgeted, so that overall actual revenue higher than budgeted.  
Roll Call Vote: Gillam-yes, Mendenhall-yes, Hass-yes, Bundle-yes, Brunner-yes. Motion approved.  
Moved by Mendenhall, supported by Brunner to amend the following items to Appendix B-increase Treasurer's budget to actual expenditures, add GF transfer of funds to tax account to cover penalties and fees associated with a missed application of a tax payment in 2022, amend Inspectors fees to actual expenditure. Expenditures did not exceed Revenue.  
Roll Call Vote: Bundle-yes, Brunner-yes, Hass-yes, Mendenhall-yes, Gillam-yes. Motion approved.  
Moved by Hass, supported by Mendenhall to amend actual salary amounts to Clerk at an increase of \$.02 and Trustees at an increase of \$.04. Also, amended the actual wages paid to ZBA members versus the per meeting wording. Payroll did not exceed budgeted amount.  
Roll Call Vote: Hass-yes, Brunner-yes, Bundle-yes, Gillam-yes, Mendenhall-yes. Motion approved.
2. Disclosure of Millage Rates for the upcoming tax year are as follows: Operating (.7798), Extra Voted Operating (.2202), Emergency Services (1.75), Roads (1.)
3. The Board reviewed Resolution 2024-6 – 2024-25 General Appropriations Act: Revenue & General Fund Budget. Moved by Hass, supported by Bundle to adopt.  
Roll Call Vote: Mendenhall-yes, Brunner-yes, Gillam-yes, Bundle-yes, Hass-yes. Motion approved.
4. The Board reviewed Resolution 2024-7 – 2024-25 Salary and Position Schedule. Moved by Mendenhall, supported by Hass to adopt.  
Roll Call Vote: Bundle-yes, Brunner-yes, Hass-yes, Mendenhall-yes, Gillam-yes. Motion approved.

5. The Board reviewed Resolution 2024-8 – Resolution for Emergency Services Special Assessment. Moved by Bundle, supported by Brunner to adopt.  
Roll Call Vote: Gillam-yes, Mendenhall-yes, Hass-yes, Brunner-yes, Bundle-yes. Motion approved.
6. The Board reviewed Resolution 2024-9 – Roads Millage, Voted. Moved by Hass, supported by Brunner to adopt.  
Roll Call Vote: Hass-yes, Bundle-yes, Gillam-yes, Mendenhall-yes, Brunner-yes. Motion approved.
7. The Board reviewed and discussed proposed budget for Fiscal Year 2024-2025 as presented in Appendices A-E. With no further discussion, moved by Hass, supported by Bundle to adopt the 2024-25 budget as presented.  
Roll Call Vote: Brunner-yes, Hass-yes, Mendenhall-yes, Gillam-yes, Bundle-yes. Motion approved.

**Public Comment:** None

Next regular Board of Trustees meeting: July 11, 2024, at 6:30 p.m.

With no other business before the Board at 6:26 p.m. Moved by Mendenhall, supported by Brunner to adjourn. Motion approved. Meeting adjourned.

Respectfully submitted,



Jennifer Brunner, Clerk