

JEFFERSON TOWNSHIP
24725 Jefferson Center Street
Cassopolis, MI 49031

Board of Trustees Budget Hearing Minutes
July 10, 2023

Call to Order & Roll Call: Supervisor Hass called the meeting to order at 6:30 PM.
Present: Bundle, Brunner, Gillam, Hass, Mendenhall

Additional attendees: Troy Adams

Pledge to the flag

Public Comment: None

Correspondence: None

Old Business: None

New Business:

1. Truth in Taxation for the 2023 tax year. Hass reported the current millage rates for operating millage as .7798, extra voted operating millage as .2202 to expire 12/31/2029, roads millage as 1 to expire 12/31/2024, and emergency services special assessment at 1.75 mils as presented in the 2023-2024 Revenue and General Fund Budget Resolution, Emergency Services Special Assessment Resolution and the Roads Millage Voted Resolution.
2. Board reviewed and discussed proposed Revenue, Expenditures and Salary & Position Schedules. Brunner requested allocating an extra \$10,000 to update our accounting software. We currently have Quickbooks desktop which is no longer supported by Quickbooks. They have moved to an online subscription. Quickbooks is not ideal for fund accounting. Brunner will get estimates of better alternatives to Quickbooks. Bundle and Mendenhall requested an increase in salary for the clerk of \$1000/yr. because of an increase in duties.
3. Hass moved to adopt the following FY 2023-2024 Budget Resolutions, supported by Brunner:
 - A. Revenue and General Fund Budget Resolution (2023-09) as amended. Roll call vote: Gillam-yes, Mendenhall-yes, Hass-yes, Brunner-yes, Bundle-yes.
 - B. Salaries & Positions Schedule Resolution (2023-10) as amended. Roll call vote: Gillam-yes, Mendenhall-yes, Hass-yes, Brunner-yes, Bundle-yes.
 - C. Emergency Services Special Assessment Resolution (2023-11) as presented. Roll call vote: Gillam-yes, Mendenhall-yes, Hass-yes, Brunner-yes, Bundle-yes.
 - D. Roads Millage Voted Resolution (2023-12) as presented. Roll call vote: Gillam-yes, Mendenhall-yes, Hass-yes, Brunner-yes, Bundle-yes.

Public Comment: Mr. Adams inquired about the property on M-62 near his property. He noted the pool has been drained and the liner cut to prevent further water accumulation. Hass informed Mr. Adams that the original owner has passed away and his son now own the property. He lives in Illinois and understands that he needs to address the overgrown lawn and trees and the house which is open to the elements and animals. Our code enforcement officer, Steve Allen, has issued a letter to the owner.

With no other business before the board at 6:57 p.m., Mendenhall moved to adjourn the meeting, supported by Hass. Meeting adjourned.

Next regular Board of Trustees meeting: July 13, 2023 at 6:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Brunner".

Jennifer Brunner, Clerk