

JEFFERSON TOWNSHIP
Cass County Michigan
24725 Jefferson Center Street
Cassopolis, MI 49031

Board of Trustees Meeting Notes

April 14, 2022, 6:30 PM

Call to Order & Roll Call: Supervisor Hass called the meeting to order at 6:31pm. Present: Hass, Bruner, Glaze, Bundle, Gillam.

Pledge to the flag

Special presentation: Lois McNeary family - plaque presentation from Bolt Industries in memory of Leroy McNeary, former Clerk & Trustee.

Public Comments: Representative Steve Carra.

Correspondence: Cass County Clean-up Day. Flyer posted.

Approval of Minutes:

Bundle presented March 10, 2022, meeting minutes. Motion by Gilliam, supported by Brunner to approved as presented. Approved.

Treasurer's Report:

Glaze presented report. Motion by Brunner, supported by Bundle to approve as presented. Approved.

Payment of Bills:

Brunner presented payment of bills. Motion by Hass, supported by Glaze to approved as presented. Approved.

OLD BUSINESS

1. **Marijuana/cannabis ordinance updates:** Board to draw up revised ordinance. Attorney Senica explained uses to Planning & Zoning members. Reported by Gillam, no dispensaries to be approved. Proposed operation will be inside with proper ventilation. No facilities in residential areas. Senica suggested touring Galen facility.
2. **ARPA funds update:** \$62,500 spent, half of total amount awarded. Other half due next year. Preparing to report usage to the State of Michigan.
3. **Town Hall Improvements:**
 - Security system – Kerry Collins ran wires on April 14 for system. State of Michigan is offering grants for election expense. \$1500 would be applied toward security system costs. Brunner will apply.

Respectfully submitted,
Jennifer Brunner, Clerk

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- **Order chairs for BOT conference table:** Pricing from Amazon. Motion by Glaze, supported by Gillam to approve purchase. Approved.
 - **Order plastic chairs to replace metal ones for rentals:** Next meeting Board will review pricing.
 - **Order additional 8 'plastic banquet tables for rentals:** Next meeting Board will review pricing.
4. **MEC pole lights in parking lot:** Engineering came and gave quote. Installation fee paid. Monthly increase of approximately \$7.00 per month. Hold Harmless Agreement to be signed along with notarized signature.
 5. **ORV requirements from Cass County Road Commission:** Commission would like a resolution to be drafted by township. Motion by Hass, supported by Bundle to approve new resolution. Approved.
 6. **Clean-up Day May 14:** Community bake sale to be held during the Clean-up Day. Glaze will organize. Suggested that proceeds pay SMC student for logo creation. Tire collection fee: Rim off \$5, rim on \$7. No tractor tires, large truck tires. Lunch will be provided for workers from tire fees. Hass will confirm collection services with Republic Waste.

NEW BUSINESS

1. **CAUA wastewater agreement:** Signed by Board.
2. **Regional water bill:** Clerk Brunner paid.
3. **Zoning Administrator/Code Enforcement:** Inspector Hardin will initially address code enforcement issues. He has someone else in mind that currently enforces in the area if there are additional issues. \$200 monthly allotment, \$341.67 set aside for actual enforcement.
4. **Budget Central Cass Fire Department approval:** Based on last year's SEB is how new taxes are calculated. The budget increase went up enough to cover increased taxes. Discussion on use of \$20,000 of ARPA funds to go toward replacement equipment. Equipment life is approximately 15 years. Current packs are 18 years old. \$102, 000 for 15 packs. Board will continue to put funds away incrementally for the future. Motion by Hass, supported by Brunner to approve budget and ARPA funds use for equipment. Approved.

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5. **Board of Appeals vacancy:** Sharon Majewski passed in March 2022. Val Locke will consider filling the vacancy.
6. **New Township logo:** SMC student will provide final logos for approval.

INSPECTORS REPORTS

1. **Zoning:** No report. Inspector Hardin will notify Board if code enforcement person does any work.
2. **Building:** No permits submitted.
3. **Plumbing/Mechanical:** No permits submitted.
4. **Electrical:** No permits submitted.

EMERGENCY SERVICES/UTILITIES

1. **Cass Ambulance:** Hass reported and submitted written report.
2. **Cass Fire:** Chief Locke reported. Annual meeting held in March. 219 calls in 2021. Need additional volunteer firefighters.
3. **Edwardsburg Fire:** Gillam reported. Reviewed new furnace quotes at special meeting.
4. **Planning and Zoning Commission:** Public hearing on March 30, where solar farm Special Land Use was approved. Commission members can review the current ordinance for future interest. Motion by Brunner, supported by Glaze to approve the option for a six-month moratorium on solar applications for medium and large projects. Approved. Fire Chief Locke would like Clenera to purchase side by sides for possible of fires in the solar farm area. Special meeting called on April 13 to approve minutes March 30 minutes. Next regular meeting May 18.

Next regular Board of Trustees meeting May 12, 2022

Adjournment: Brunner moved to adjourn; Glaze supported. Meeting adjourned by Hass at 7:38 pm.