

JEFFERSON TOWNSHIP
Cass County, Michigan
24725 Jefferson Center Street
Cassopolis, MI 49031

Board of Trustees Minutes
December 15, 2022, 6:30 PM

Call to Order & Roll Call: Supervisor Hass called the meeting to order at 6:31 PM.
Present: Hass, Brunner, Mendenhall, Bundle, Gillam.

Additional attendees: Jeff Locke - Fire Chief, Kevin and Rose Kelsheimer, Barry Kantz.

Pledge to the flag

Public Comments: None.

Correspondence: Resignation letter from Tom Stephenson, Planning & Zoning Commission.

Approval of Minutes:

November 11, 2022, meeting minutes were presented. Motion by Brunner, supported by Gillam to approve as presented. Motion approved.

Treasurer's Report:

Mendenhall presented reports. Motion by Brunner, supported by Bundle to approve as presented. Motion approved.

Payment of Bills:

Brunner presented payment of bills. Motion by Bundle, supported by Hass to approve as presented. Motion approved.

Old Business:

Marijuana (Marihuana) ordinance revision. Township Planning & Zoning Commission struck out Section One, Article III #15 addressing processing in commercial and industrial areas. The amended version was approved by Cass County Planning Commission. Board discussion to determine allowing grow operation and indoor processing after harvesting in agricultural districts. Motion by Mendenhall, supported by Bundle to re-instate Section One, Article III #15.

Roll call vote:

Aye: Hass, Brunner, Mendenhall, Bundle, Gillam.

Nye: None.

Motion approved.

New Business:

Karla Mendenhall elected Treasurer at the November 8, 2022, General Election. She will be added to all bank accounts as a signatory. Former Treasurer Debra Glaze will be removed from all accounts as a signatory.

Move Old National bank accounts to Fifth Third. Motion by Hass, supported by Brunner to move accounts. Motion approved. General funds in the tax savings account will also be moved to a money market account with Fifth Third.

Jennifer Ray application for the Planning & Zoning Commission recording secretary. Ms. Ray is also interested in filling the position vacated by Tom Stephenson. Rate of pay will be \$100 per meeting. Motion by Hass, supported by Brunner to install Ms. Ray for both positions. Motion approved.

Permanent absentee voter list. Brunner reported that there were over 100 people on the list that have never voted or have not voted in the last four elections. She will send letters that they are being removed to save time and money. Removed voters may request they be added back to the list at any time.

Update on ordinance revisions. Gillam reported LAND PLAN will provide 2nd draft to Planning & Commission to approve final decisions.

Cass Ambulance quarterly meeting date conflicts with Thursday Board meetings. Hass will ask if they can change their meeting night. All townships can have a representative at meetings. There are not many expenditures however, Brunner stated concern that the township cannot have a representative when the township meeting is on the same date. Township doesn't currently have a Cass Ambulance budget line. Will add a specific line into the next budget.

2023 Board meeting dates. Board approved the following dates:

January 12, 2023

February 9, 2023

Based on the Cass Ambulance date change possibility, Board will determine the rest of the meeting dates for 2023.

Proposal to restore full 1.0 millage amount on 2023 election. Currently at .77. The Headley Rollback has reduced the millage each year. Motion by Hass, supported by Brunner that we add a proposal to May or November 2023 ballot. Brunner will verify which election the proposal should be on.

Inspectors Reports:

- **Zoning:** No permits submitted.
- **Building:** No permits submitted.
- **Plumbing/Mechanical:** No permits submitted
- **Electrical:** No permits submitted.

- **Blight Enforcement:** Report provided by Code Enforcement Officer Steve Allen to Brunner. Conrad Street demolition in process. Hardin will follow up on permit.

Emergency Services/Utilities:

- **Cass Ambulance:** Hass reported Pride Care is providing good service.
- **Central Cass Fire Department:**
- **Edwardsburg Fire Department:**
- **CAUA:**

Planning & Zoning Commission:

Next regular meeting:
January 4, 2023 - Re-organizational meeting

Zoning Board of Appeals: No business.

Other Business:

Hass drove around the township with Cass County Road Commission. Commission will do more patches and address the end of Indigan Lane; will grate, put gravel, and cut down trees on Short Street; work also to be done on Pine Lake Street and Monette Street.

Next regular Board of Trustees meeting January 12, 2023.

With no other business before the Board, meeting adjourned at 7:14 PM. Motion by Mendenhall, supported by Brunner to adjourn. Meeting adjourned.